

LAND DEVELOPMENT PROCEDURES

194 Attachment 2

Schedule II, Checklists [Added 9-10-2015 by Ord. No. 2015-10]

ADMINISTRATIVE CHECKLIST NETCONG BOROUGH

NAME OF APPLICANT: Ben Dellamb
 DATE SUBMITTED: _____
 PROJECT NAME: _____
 BLOCK(S) AND LOT(S) Block 42 Lot 5

Check appropriate box. Attach a sheet which explains reasons for any waivers requested.

ITEM NO.	PLAN REQUIREMENT	PROVIDED	NOT APPLICABLE	WAIVER REQUESTED
1	Completed application forms (15 copies)	✓		
2	For preliminary site plan or preliminary subdivision applications: a. 4 full size sets of the plan addressing all requirements of the applicable checklist b. 11 reduced size sets of plans on 11" X 17" c. 15 copies of building plans showing elevations and floor plans of any proposed building (site plans only)	✓		
3	For final site plan or final subdivision applications: a. 4 full size copies of the final plat for final subdivisions b. 11 reduced size copies of final plat on 11" X 17" for final subdivisions c. 4 full size copies of as-built plans showing any improvements which have been constructed at the time of application	✓		
4	Completed and signed administrative and technical checklist(s) which would be applicable to the application	✓		
5	Application fees and escrow deposits paid (provide calculations for application fees and escrow deposits)	✓		
6	Site inspection authorization form (one original and 14 copies)	✓		
7	Corporation or partnership form (one original and 14 copies)	✓		
8	Affidavit of ownership and authorization form (one original and 14 copies)	✓		
9	Certification of payment of taxes, liens and assessment by the tax collector (one original and 14 copies)	✓		
10	A listing of all variance requests, design waiver requests, and checklist waiver requests (one original and 14 copies)	✓		
11	Compliance with legal notice requirements (must be submitted not later than seven days prior to regular meeting)	✓		