

**BOROUGH OF NETCONG
REORGANIZATION MEETING
JANUARY 4, 2024**

MINUTES OF THE REORGANIZATIONAL MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF NETCONG HELD JANUARY 4, 2024 AT THE NETCONG MUNICIPAL BUILDING, 23 MAPLE AVENUE, NETCONG, NEW JERSEY COMMENCING AT 7:00 PM.

The meeting was called to order at 7:00 PM.

PLEDGE OF ALLEGIANCE

STATEMENT OF OPEN PUBLIC MEETINGS ACT

The Borough Clerk read the following statement:

Adequate notice of this meeting as defined by the Open Public Meetings Act has been provided by:

1. Posting a notice of said meeting in the space provided for such announcements at the Borough Hall on January 6, 2023.
2. Publishing a notice in the Daily Record, the official newspaper of the Borough of Netcong on January 11, 2023 and emailing a copy to the Star Ledger on January 6, 2023.

STATEMENT OF DETERMINATION

Read by the Borough Clerk

SWEARING IN OF COUNCIL MEMBERS

- Mayor Elmer Still was sworn in by Senator Bucco who stated that it has been a privilege to serve with Councilman Still for many years.
- Councilman Joseph Nametko was sworn in by the Borough Clerk.
- Councilman Jack Sylvester was also sworn in by the Borough Clerk

SWEARING IN OF FIRE CHIEF AND ASSISTANT FIRE CHIEF

Fire Chief – Raymond Bock Jr.

Assistant Fire Chief – Robert Polpelka

The Borough Clerk swore in the Fire Chief and Assistant Fire Chief

**BOROUGH OF NETCONG
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ROLL CALL

Those in attendance this evening were Councilman Albensi, Councilman Hathaway, Councilman Laureys, Councilman Morton, Councilman Nametko, Councilman Sylvester, and Mayor Still. Also, present was Mr. Blakeslee, Borough Administrator and Mrs. Eckert, Borough Clerk

MAYOR COMMENTS

Mayor. Still recognized some guests in the audience including Legislators Dawn Fantasia, Michael Inganamort, his wife Sharon, and several others. He mentioned some of the upcoming projects for this coming year and their costs and the grants funding them.

SELECTION OF COUNCIL PRESIDENT - Council Appointment

A Motion to appoint Jack Sylvester as Council President was made by Councilman Morton and seconded by Councilman Hathaway.
Roll Call: 6 Yes

APPOINTMENT OF COUNCIL COMMITTEES:

(Mayor's Recommendation with Advice & Consent of the Council)

Finance & Insurance:	J. Nametko	J. Sylvester
Economic Development:	R. Hathaway	J. Nametko
Public Safety: (Police, Fire, Rescue)	J. Sylvester	T. Laureys
Dept. of Public Works & Utilities:	J. Albensi	R. Hathaway
Recreation:	T. Morton	J. Albensi
Public Services: (Human Services Recycling & Solid Waste Disposal)	T. Laureys	T. Morton

A Motion to approve the above listed committee assignments was made by Councilman Hathaway and seconded by Councilman Morton.
Roll Call: 6 Yes

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MAYOR APPOINTMENTS (Requires Advice and Consent of the Council)

Zoning Officer/Code Enforcement Officer: Ralph Blakeslee (1 Year)

Assistant Administrator/Deputy Zoning Officer (1 Year)

Deputy Code Enforcement Officer: James Arbolino (1 Year term)

Deputy Borough Clerk: Ralph Blakeslee

Deputy Tax Collector: None

Sewer Collector: Ralph Blakeslee

Deputy Sewer Collector: Cynthia Eckert

Water Collector: Ralph Blakeslee

Deputy Water Collector: Cynthia Eckert

Assessment Searcher: Cynthia Eckert

Recycling Coordinator: Joseph Fiorello

Clean Communities Coordinator: Michael Canfield

Assistant Public Works Superintendent: Timothy Hess

Fire Official: Mark Sylvester – Cert. #177302 (1 Year term)

Fire Prevention
Inspector/Fire
Investigator: Michael Pellek – Cert. #101410 (1 Year term)

Fire Prevention
Inspector: Kyle Bolan -Cert. #184010 (1 Year term)

Special Police
Officer (Class II) None

Police Matron: Shannon Bock

School Crossing (N.J.S.A.40A40:9-154.1-1 yr. terms)

Guards: Donna Crown
Sandra Mendel

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Tom Patamia
Ken Post
Will Stark
Melissa Sylvester
Steven Vervaet

Alternates: Shannon Bock
 Frank Schomp

A Motion to Approve the Above Listed Appointments was made by Councilman Nametko and seconded by Councilman Hathaway.
Roll Call: 6 Yes

Lake Musconetcong Regional Planning Board: None

Board of Health: Sharon Still - (3 Year Term Exp. 12/31/26)

A Motion to Approve the Above Listed Appointment was made by Councilman Hathaway and seconded by Councilman Morton.
Roll Call: 6 Yes

Planning Board: Class 1 – Elmer M. Still (1 Year term-No Action Required)

(Mayor Appointments – No Vote Required)

Class 2 –Wayne Anthony (1 Year term)

Class 4- Jerry Stevens (4 Year Term Exp. 12/31/27)

Class 4- Ben Dellamo (4 Year Term Exp. 12/31/27)

(Council Appointment)

Class 3 – Joseph W. Albensi (1 Year term) Council
Representative

A Motion to approve the Class 3 Appointment was made by Councilman Hathaway and seconded by Councilman Sylvester.
Roll Call: 6 Yes

Recreation Commission: (Mayor Appt.-No vote required)

Jessica Parks - 5 Year Term – Expires 12/31/2028

Todd Morton - Council Liaison (1 Year term) (Council Appointment)

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A Motion to approve Council Appointment was made by Councilman Hathaway and seconded by Councilman Albensi.
Roll Call: 6 Yes

Municipal Alliance Committee:

Joseph W. Albensi – Council Liaison (1 Year term)

A Motion to approve Council Appointment was made by Councilman Nametko and seconded by Councilman Hathaway.
Roll Call: 6 Yes

COUNCIL APPOINTMENTS

Community Development Revenue Sharing Committee Appointments for 2024:

Joseph W. Albensi - (Appointment by Mayor)
Ralph Blakeslee, Alternate - (Appointment by Mayor)
Jack Sylvester - (Appointment by Governing Body)

A Motion to approve the above listed appointments was made by Councilman Hathaway and seconded by Councilman Albensi.
Roll Call: 6 Yes

Alternate Animal Control Officer: Joseph Fiorello (1 Year term)

A Motion to approve the above listed appointment was made by Councilman Hathaway and seconded by Councilman Sylvester.

SPECIAL IMPROVEMENT DISTRICT OF NETCONG BOROUGH, INC.

Appointment of Trustees:

Joseph A. Nametko, Ex Officio

Robert Hathaway, Council Representative (Appointed by Council – 1 year term)

Leigh Ann Von Hagen Pietz, Borough Resident (2-year term)

A Motion to adopt the above referenced appointments was made by Councilman Sylvester and seconded by Councilman Morton.
Roll Call: 5 Yes No: Councilman Laureys

RESOLUTIONS

The Mayor asked Mr. Blakeslee to read the entire resolution 2024-1.

**BOROUGH OF NETCONG
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1. Resolution #2024-1 To Honor Volunteers
2. Resolution #2024-2 Authorizing the Award of a Contract for Professional Services for the Borough Attorney, Anthony M. Bucco, Esq. for 2024.
3. Resolution #2024-3 Authorizing the Award of a Contract for Professional Services for Special Tax Counsel, Fred Semrau, Esq. for 2024.
4. Resolution #2024-4 Authorizing the Award of a Contract for Professional Services for Borough Auditor, Valerie Dolan of Nisivoccia LLP for 2024.
5. Resolution #2024-5 Authorizing the Award of a Contract for Professional Services for the Borough Engineer, Samantha Anello of Mott McDonald for 2024.
6. Resolution #2024-6 Authorizing the Award of a Contract for Professional Services for the Bond Council to Steven Rogut of Rogut McCarthy, LLC
7. Resolution #2024-7 Depositories for 2024 as Follows:
 - Valley Bank
 - TD Bank
 - New Jersey Cash Management Fund
8. Resolution #2024-8 Official Newspapers as Follows:

Daily Record and The Star Ledger
9. Resolution #2024-9 Resolution Designating Newspapers to Receive Notices and Fixing Charges.
10. Resolution #2024-10 Fixing Rates of Interest (8%) and Penalty on Delinquent Taxes, (18%) Assessments and Other Municipal Charges.
11. Resolution #2024-11 Authorizing Investments by the Borough in Certain Bonds and Other Obligations.
12. Resolution #2024-12 Regular Public Meeting Dates and Work Session Dates of the Borough Council of the Borough of Netcong.
13. Resolution #2024-13 Authorizing Temporary Budgets for The Borough of Netcong as Provided by N.J.S.A.40A:4-19.
14. Resolution #2024-14 To Appoint Ralph Blakeslee and Elmer Still, As Commissioner and Alternate for the Morris County Joint Municipal Insurance Fund.

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15. Resolution #2024-15 To Appoint Ralph Blakeslee as Public Agency Compliance Officer.
16. Resolution #2024-16 - To Appoint the Vozza Agency as the Borough of Netcong's Risk Management Consultant.
17. Resolution #2024-17 - To Appoint Ralph Blakeslee as Housing Liaison Officer.
18. Resolution #2024-18 – Governing Body Certification of Compliance with the United States Equal Employment Opportunity Commissions "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964"
19. Resolution #2024-19 – For the "Waiving" of the Claimant Certification as Allowable in Certain Circumstances Based Upon N.J.A.C. 5:30-9A.6 (c) and N.J.A.C. 5-31-4.1
20. Resolution # 2024-20 – To Appoint Rina Rodriguez – Full Time Administrative Assistant
21. Resolution #2024-21 -To Appoint Elmer Still as the Borough's Representative to the Musconetcong Sewerage Authority

A Motion to Adopt Resolutions 2024-1 to 2024-21 was made by Councilman Hathaway and seconded by Councilman Albensi.
Roll Call: 6 Yes

OLD BUSINESS

None presented.

NEW BUSINESS

Appointment of Ryan John Henry Slahor Firefighter for Fire Co. No.2

A Motion was made by Councilman Sylvesteer and seconded by Councilman Nametko.
Roll Call: 6 Yes

MEETING OPEN TO THE PUBLIC

Mr. Michael Inganamort thanked the Council for the opportunity to come to the reorganization meeting. He is happy to be serving as legislator for our district.

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He stated it is a pinpoint of the district. Mrs. Dawn Fantasia is happy to be here this evening. She gave a few kind words about being able to serve this town. The Council thanked them for their time.

A Motion to close the meeting to the public was made by Councilman Sylvester and seconded by Councilman Hathaway.

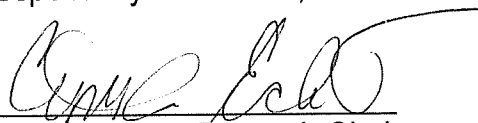
Roll Call: 6 Yes

ADJOURNMENT

A Motion to Adjourn was made by Councilman Hathaway and seconded by Councilman Albensi at 7:29PM.

Roll Call: 6 Yes

Respectfully Submitted,



Cynthia Eckert, Borough Clerk

RESOLUTION

WHEREAS, throughout its history the Borough of Netcong has been fortunate to have been well served by countless volunteers; and

WHEREAS, without the efforts of the citizens of Netcong who have volunteered to participate in many different municipal activities, it would be difficult to maintain the high quality of life within the Borough; and


WHEREAS, the pressures of day-to-day activities in today's fast paced world make community service even more difficult and demanding; and

WHEREAS, it is fitting that the efforts of those citizens who volunteer their time and talents for the betterment of Netcong be publicly recognized as the Borough's first official act of the New Year.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Borough Council of the Borough of Netcong, County of Morris, State of New Jersey hereby extends its heartfelt thanks and appreciation to each and every citizen who unselfishly serves on the volunteer Boards, Commissions and Departments of the Borough of Netcong; and it is

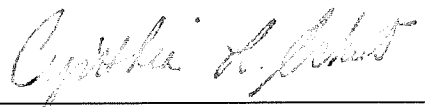
FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Council of the Borough of Netcong and a true copy be sent to the Stanhope/Netcong Ambulance Corps; Board of Health; Netcong Fire Department; Planning Board, Recreation Commission and Municipal Alliance as a small token of the Borough's appreciation for their respective contributions to the Community.

BOROUGH OF NETCONG

By: 
Elmer M. Still, Mayor

CERTIFICATION

I, Cynthia Eckert, Clerk of the Borough of Netcong do hereby certify that the above is a true copy of a resolution adopted on January 4, 2024


Cynthia Eckert, Borough Clerk

**RESOLUTION OF THE BOROUGH OF NETCONG, COUNTY OF MORRIS,
STATE OF NEW JERSEY, AUTHORIZING THE AWARD OF A CONTRACT
FOR PROFESSIONAL SERVICES FOR THE BOROUGH ATTORNEY**

WHEREAS, the Borough of Netcong has a need to obtain the services of a Borough Attorney and has determined to award the contract as a professional service without obtaining competitive bids or quotations pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Borough has determined and certified in writing that the value of the service will exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, Anthony M. Bucco, Esq. has submitted a proposal indicating that he will provide the legal services of Borough Attorney at an hourly rate of \$150.00 per hour for services rendered; and

WHEREAS, Anthony M. Bucco, Esq. has completed and submitted a Business Entity Disclosure Certification which certifies that he has not made any reportable contributions to a political or candidate committee in the Borough of Netcong for the previous one year, and that the contract will prohibit him from making any reportable contributions through the term of the contract; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, the Chief Financial Officer has certified that the funds are available for this contract.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Netcong, in the County of Morris and State of New Jersey, that the Borough of Netcong hereby appoints Anthony M. Bucco, Esq. as Borough Attorney and authorizes the Mayor and Borough Clerk to execute a contract with Mr. Bucco in accordance with the terms and conditions set forth herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value associated with this contract be placed on file with this resolution; and

BE IT FINALLY RESOLVED that a notice of this action shall be printed once in the legal newspaper of the Borough of Netcong as required by law.

BOROUGH OF NETCONG

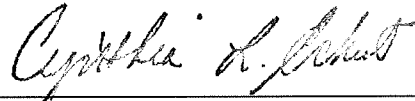
By: _____

Elmer M. Still, Mayor

Dated:

CERTIFICATION

I, Cynthia Eckert, Clerk of the Borough of Netcong, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Borough at a meeting held on January 4, 2024.



Cynthia Eckert, Borough Clerk

RESOLUTION OF THE BOROUGH OF NETCONG, COUNTY OF MORRIS, STATE OF NEW JERSEY, AUTHORIZING THE AWARD OF A CONTRACT FOR PROFESSIONAL SERVICES FOR THE BOROUGH'S SPECIAL TAX COUNSEL

WHEREAS, the Borough of Netcong has a need to obtain the services of a Special Tax Counsel and has determined to award the contract as a professional service without obtaining competitive bids or quotations; and

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, Fred C. Semrau, Esq. has submitted a proposal indicating that he will provide the legal services of Special Tax Counsel at an hourly rate of \$138.00 per hour for services rendered; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, the Chief Financial Officer has certified that the funds are available for this contract.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Netcong, in the County of Morris and State of New Jersey, that the Borough of Netcong hereby appoints Fred C. Semrau, Esq. as Special Tax Counsel and authorizes the Mayor and Borough Clerk to execute a contract with Mr. Semrau in accordance with the terms and conditions set forth herein; and

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in the legal newspaper of the Borough of Netcong as required by law.

BOROUGH OF NETCONG

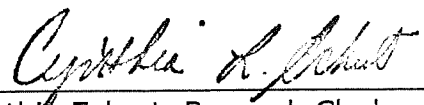
Dated:

By: 

Elmer M. Still, Mayor

CERTIFICATION

I, Cynthia Eckert, Clerk of the Borough of Netcong, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Borough at a meeting held on January 4, 2024


Cynthia Eckert, Borough Clerk

**RESOLUTION OF THE BOROUGH OF NETCONG, COUNTY OF MORRIS,
STATE OF NEW JERSEY, AUTHORIZING THE AWARD OF A CONTRACT
FOR PROFESSIONAL SERVICES FOR THE BOROUGH AUDITOR**

WHEREAS, the Borough of Netcong has a need to obtain the services of a Borough Auditor and has determined to award the contract as a professional service without obtaining competitive bids or quotations pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Borough has determined and certified in writing that the value of the service will exceed \$17,500.00; and

WHEREAS, Valerie Dolan, CPA, RMA has submitted a proposal indicating that she will provide the services of Borough Auditor at an annual fee of approximately \$48,500.00; and

WHEREAS, Valerie Dolan, CPA, RMA has completed and submitted a Business Entity Disclosure Certification which certifies that she has not made any reportable contributions to a political or candidate committee in the Borough of Netcong for the previous one year, and that the contract will prohibit her from making any reportable contributions through the term of the contract; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, the Chief Financial Officer has certified that the funds are available for this contract.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Netcong, in the County of Morris and State of New Jersey, that the Borough of Netcong hereby appoints Valerie Dolan, CPA, RMA as Borough Auditor and authorizes the Mayor and Borough Clerk to execute a contract with Mrs. Dolan in accordance with the terms and conditions set forth herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value associated with this contract be placed on file with this resolution; and

BE IT FINALLY RESOLVED that a notice of this action shall be printed once in the legal newspaper of the Borough of Netcong as required by law.

BOROUGH OF NETCONG

By: _____

Elmer M. Still, Mayor

Dated:

CERTIFICATION

I, Cynthia Eckert, Clerk of the Borough of Netcong, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Borough at a meeting held on January 4, 2024.

Cynthia Eckert

Cynthia Eckert, Borough Clerk

**RESOLUTION OF THE BOROUGH OF NETCONG, COUNTY OF MORRIS,
STATE OF NEW JERSEY, AUTHORIZING THE AWARD OF A CONTRACT
FOR PROFESSIONAL SERVICES FOR THE BOROUGH ENGINEER**

WHEREAS, the Borough of Netcong has a need to obtain the services of a Borough Engineer and has determined to award the contract as a professional service without obtaining competitive bids or quotations pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Borough has determined and certified in writing that the value of the service will exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, Samantha Anello, PE, CME, CFM has submitted a proposal indicating that he will provide the services of Borough Engineer at an hourly rate of \$160.00 per hour for services rendered; and

WHEREAS, Samantha Anello, PE, CME, CFM has completed and submitted a Business Entity Disclosure Certification which certifies that she has not made any reportable contributions to a political or candidate committee in the Borough of Netcong for the previous one year, and that the contract will prohibit him from making any reportable contributions through the term of the contract; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, the Chief Financial Officer has certified that the funds are available for this contract.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Netcong, in the County of Morris and State of New Jersey, that the Borough of Netcong hereby appoints Samantha Anello, PE, CME, CFM as Borough Engineer and authorizes the Mayor and Borough Clerk to execute a contract with Ms. Anello in accordance with the terms and conditions set forth herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value associated with this contract be placed on file with this resolution; and

BE IT FINALLY RESOLVED that a notice of this action shall be printed once in the legal newspaper of the Borough of Netcong as required by law.

BOROUGH OF NETCONG

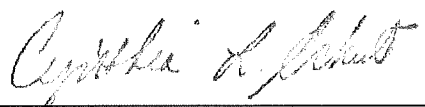
By: _____

Elmer M. Still, Mayor

Dated:

CERTIFICATION

I, Cynthia Eckert, Clerk of the Borough of Netcong, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Borough at a meeting held on January 4, 2024.



Cynthia Eckert, Borough Clerk

**RESOLUTION OF THE BOROUGH OF NETCONG, COUNTY OF MORRIS,
STATE OF NEW JERSEY, AUTHORIZING THE AWARD OF A CONTRACT
FOR PROFESSIONAL SERVICES FOR THE BOROUGH'S BOND COUNSEL**

WHEREAS, the Borough of Netcong has a need to obtain the services of a Bond Counsel and has determined to award the contract as a professional service without obtaining competitive bids or quotations; and

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, Steven Rogut, Esq. has submitted a proposal indicating that he will provide the legal services of Bond Counsel to the Borough; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, the Chief Financial Officer has certified that the funds are available for this contract.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Netcong, in the County of Morris and State of New Jersey, that the Borough of Netcong hereby appoints Steven Rogut, Esq. as Bond Counsel and authorizes the Mayor and Borough Clerk to execute a contract with Mr. Rogut in accordance with the terms and conditions of his proposal; and

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in the legal newspaper of the Borough of Netcong as required by law.

BOROUGH OF NETCONG


By: _____

Elmer M. Still, Mayor

Dated: _____

CERTIFICATION

I, Cynthia L. Eckert, Clerk of the Borough of Netcong, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Borough at a meeting held on January 4, 2024.


Cynthia Eckert, Borough Clerk

Resolution #2024-7

BE IT RESOLVED, by the Borough Council of the Borough of Netcong, County of Morris, and State of New Jersey, that TD Bank; Valley Bank; and the New Jersey Cash Management Fund are hereby designated as depositories for the Borough funds for the year of 2024 pursuant to N.J.S.A. 40A:5-14.

BOROUGH OF NETCONG


By:


Elmer M. Still, Mayor

Dated:

CERTIFICATION

I, Cynthia Eckert, Clerk of the Borough of Netcong, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Borough at a meeting held on January 4, 2024.


Cynthia Eckert, Borough Clerk

**RESOLUTION DESIGNATING THE OFFICIAL NEWSPAPER FOR
THE BOROUGH OF NETCONG**

BE IT RESOLVED, by the Borough Council of the Borough of Netcong, in the County of Morris, and State of New Jersey, that the Daily Record and the Star Ledger are hereby designated as the official newspapers for legal publication of the Borough of Netcong for the year 2024.

BOROUGH OF NETCONG

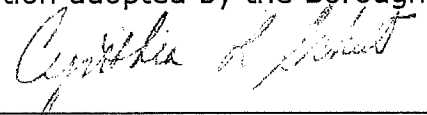
BY:


Elmer M. Still, Mayor

Dated:

CERTIFICATION

I, Cynthia Eckert, Clerk of the Borough of Netcong, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Borough at a meeting held on January 4, 2024.


Cynthia Eckert, Borough Clerk

Resolution No. 2024-9

RESOLUTION DESIGNATING NEWSPAPERS TO RECEIVE NOTICES OF THE MAYOR AND BOROUGH COUNCIL'S MEETINGS AND FIXING A CHARGE TO PERSONS REQUESTING SUCH NOTICE

WHEREAS, N.J.S.A. 10:4-6, et seq. Known as the "Open Public Meetings Act," requires notices to be given on meetings of public bodies as defined and prescribed in said statute and further provides for the fixing of a reasonable charge to be paid by any person requesting such notices.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Netcong, in the County of Morris, and State of New Jersey, as follows:

1. The Daily Record and the Star Ledger are hereby determined to be the newspapers having the greatest likelihood of informing the public of meetings to be held by the Mayor and Borough Council of the Borough of Netcong and are hereby designated as the two newspapers to receive notices of all meetings of the Mayor and Borough Council for the calendar year 2024 as required by the "Open Public Meetings Act."
2. The bulletin board outside the Borough Clerk's office in the main hallway of the Municipal Building, 23 Maple Avenue, Netcong, New Jersey, shall be the place for the posting of all notices of meetings of the Mayor and Borough Council during the 2024 calendar year.
3. The sum of twenty dollars (\$20.00) is hereby fixed as the fee to be paid by any person requesting copies of the notices of meetings of the Borough of Netcong during the 2024 calendar year to be mailed to such person, as provided in N.J.S.A.40:4-19, no charge shall be made to any newspaper requesting the mailing of such notices to its business office.


BOROUGH OF NETCONG

By 
Elmer M. Still, Mayor

Dated:

CERTIFICATION

I, Cynthia Eckert, Clerk of the Borough of Netcong, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Borough at a meeting held on January 4, 2024.


Cynthia Eckert, Borough Clerk

INTEREST RATE - BOROUGH OF NETCONG

RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF NETCONG, IN THE COUNTY OF MORRIS, NEW JERSEY, FIXING RATES OF INTEREST AND PENALTY ON DELINQUENT TAXES, ASSESSMENTS AND OTHER MUNICIPAL CHARGES

BE IT RESOLVED, by the Borough Council of the Borough of Netcong, in the County of Morris, New Jersey, as follows:

1. Pursuant to the provisions of N.J.S.A. 54:4-67, the rates of interest to be charged for the nonpayment of taxes, assessments and other municipal charges against a given parcel of property on or before the date when they would be delinquent shall be 8% per annum on the first \$1,500 of the delinquency and 18% on any amount in excess of \$1,500, to be calculated from the date that any installment of tax, assessment or other municipal charge was payable until the date of actual payment. Notwithstanding the foregoing, no interest shall be charged if payment of any installment is made within the tenth calendar day following the date upon which the installment became payable.


"Delinquency" shall mean the sum of all taxes, assessments and other municipal charges due on a given parcel of property covering any number of quarters or years.

2. Any provision of any Resolution previously adopted which is inconsistent with any provision of this Resolution is hereby rescinded.

3. A certified copy of this Resolution shall be forwarded by the Borough Clerk to the Borough Tax Collector for her information and guidance.

Adopted: January 4, 2024.

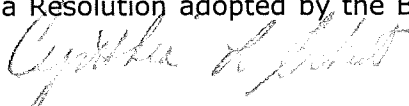
BOROUGH OF NETCONG

By 
Elmer M. Still, Mayor

Dated:

CERTIFICATION

I, Cynthia Eckert, Clerk of the Borough of Netcong, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Borough at a meeting held on January 4, 2024.


Cynthia Eckert, Borough Clerk

**RESOLUTION
AUTHORIZING INVESTMENTS
BOROUGH OF NETCONG**

**RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF NETCONG,
IN THE COUNTY OF MORRIS, NEW JERSEY, AUTHORIZING INVESTMENT BY
THE BOROUGH IN CERTAIN BONDS AND OTHER OBLIGATIONS**

BE IT RESOLVED, by the Borough Council of the Borough of Netcong, in the County of Morris, New Jersey as follows:

1. Pursuant to R.S. 40A:5-15.1 and other applicable provisions of Law, funds of the Borough may be used for the purchase of the following types of securities:

(a) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America; or

(b) Bonds of any Federal Intermediate Credit Bank, Federal Home Loan Bank, Federal Land Bank, Federal National Mortgage Association or of any United States Bank or Cooperative which have a maturity date not greater than 12 months from the date of purchase; or

(c) Bonds or other obligations of the local unit or bonds or other obligations of school districts of which the local unit is part or within which the school district is located; or

(d) Bonds or other obligations, having a maturity date not more than 12 months from the date of purchase, approved by the Division of Investment of the Department of Treasury for investment by local units.

2. Fulton Bank; TD Bank; Valley National Bank, and the New Jersey Cash Management Fund are/is hereby designated as the depositories to which the Treasurer of the Borough shall transmit for safekeeping any bonds or other obligations purchased by the Borough in accordance with this Resolution.

3. The Treasurer of the Borough shall duly record the purchase of any bonds or other obligations purchased by the Borough in accordance with this Resolution in an appropriate manner and at the next regular or special meeting of the Borough Council after the receipt of such bonds or other obligations the Borough Treasurer shall submit a written report setting forth the amount of bonds or other obligations received as well as the series date, number and interest period thereof. Said report shall be recorded in the minutes of such regular or special meeting and a certified copy of such minutes shall forthwith be filed with the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey.

4. This Resolution shall take effect upon adoption.

Adopted: January 4, 2024.

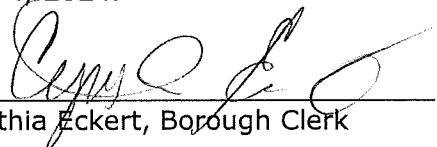
**BOROUGH OF NETCONG, IN THE COUNTY
MORRIS, STATE OF NEW JERSEY**



Elmer M. Still, Mayor

CERTIFICATION

I, Cynthia Eckert, Clerk of the Borough of Netcong do hereby certify that the above is a true copy of a resolution adopted on January 4, 2024.



Cynthia Eckert, Borough Clerk

RESOLUTION MEETING DATES

BE IT RESOLVED, by the Borough Council of the Borough of Netcong that **REGULAR PUBLIC MEETING DATES** of the Borough Council of the Borough of Netcong for the year **2024** shall be held on the **SECOND THURSDAY OF EACH AND EVERY MONTH. COUNCIL WORK SESSIONS WILL BE HELD ON THE FIRST THURSDAY BEFORE THE REGULAR COUNCIL MEETING. REGULAR MEETINGS & WORK SESSIONS WILL INCLUDE PUBLIC PORTIONS AND UNLESS OTHERWISE NOTED, WILL COMMENCE AT 7:30 P.M. WORK SESSIONS WILL INCLUDE THE PROVISION THAT ACTIONS MAY BE TAKEN.**

BE IT FURTHER RESOLVED, that the Work Sessions and Regular Meetings of the Borough Council shall be held in the Municipal Building of the Borough of Netcong, 23 Maple Avenue, Netcong, New Jersey or other place or places suitable for public assemblage within the confines of the Municipality designated for a particular meeting or meetings by Resolution or Motion of the Borough Council.

Meetings can also be accessed by the public via the Zoom platform. Visit our website: www.netcong.org to find the zoom meetings information and link.

BE IT FURTHER RESOLVED, that the Borough Clerk shall prepare a list of the dates of the Borough Council Meetings in accordance with the terms of this Resolution as follows:

WORK SESSIONS

January 4, 2024(Re-Org) 7:00 p.m.
February 1, 2024
March 7, 2024
April 4, 2024
May 2, 2024
June 6, 2024
No Meeting
August 1, 2024
September 5, 2024
October 3, 2024
November 7, 2024
December 5, 2024
January 2, 2025 (Re-Org.) 7:00 p.m.

REGULAR MEETINGS

January 11, 2024
February 8, 2024
March 14, 2024
April 11, 2024
May 9, 2024
June 13, 2024
July 11, 2024
August 8, 2024
September 12, 2024
October 10, 2024
November 14, 2024
December 12, 2024
January 9, 2025

BOROUGH OF NETCONG

By _____

Elmer M. Still, Mayor

Dated:

CERTIFICATION

I, Cynthia Eckert, Clerk of the Borough of Netcong, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Borough at a meeting held on January 4, 2023.

Cynthia Eckert, Borough Clerk

Resolution #2024-13

**A RESOLUTION ESTABLISHING TEMPORARY BUDGETS
FOR THE BOROUGH OF NETCONG FOR THE FIRST
THREE MONTHS OF 2024**

WHEREAS, N.J.S.A. 40A:4-19, Local Budget Law, provides that where any contracts, commitments or payments are to be made prior to the final adoption of the 2024 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time herein provided; and

WHEREAS, the total appropriations in the 2023 budget, less appropriations made for the Capital Improvement Fund, Debt Service and Relief for the Poor (Public Assistance) are as follows:

Current Fund:	\$ 4,734,569.00
Water Utility Fund:	\$ 602,646.00
Sewer Utility Fund:	\$ 1,031,954.00

WHEREAS, 26.25 Percent of the total appropriations in the 2023 budget, less appropriations for the Capital Improvement Fund, Debt Service and Relief for the Poor (Public Assistance) in said budget is as follows:

Current Fund:	\$1,242,824.00
Water Utility Fund:	\$ 158,194.00
Sewer Utility Fund:	\$ 270,888.00

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Netcong, in the County of Morris and State of New Jersey, that the following temporary appropriations be made and that a copy of this Resolution be forwarded to the Borough's Chief Financial Officer for his records.

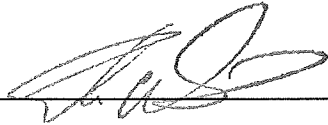
EXPENSE DESCRIPTION	2023 BUDGETED	2024 TEMPORARY
ADMINISTRATION S & W	\$102,927	\$35,000
ADMINISTRATION O/E	\$58,655	\$15,500
MAYOR & COUNCIL S & W	\$44,880	\$12,000
MAYOR & COUNCIL O/E	\$1,475	\$387
MUNICIPAL CLERK S& W	\$41,434	\$15,000
MUNICIPAL CLERK O/E	\$11,000	\$3,000
FINANCE S & W	\$29,327	\$15,000
FINANCE O/E	\$13,285	\$3,500
ANNUAL AUDIT	\$23,325	\$10,000

COLLECTION OF TAXES S & W	\$46,170	\$20,000
COLLECTION OF TAXES O/E	\$9,035	\$2,244
ASSESSMENT OF TAXES S & W	\$14,651	\$6,000
ASSESSMENT OF TAXES O/E	\$2,800	\$735
TAX APPEALS	\$500	\$131
LEGAL SERVICES O/E	\$67,000	\$20,000
ENGINEERING O/E	\$19,350	\$8,000
ECONOMIC DEVELOPMENT O & E	\$7,250	\$1,654
PLANNING BOARD S & W	\$6,500	\$5,000
PLANNING BOARD O/E	\$450	\$131
MASTER PLAN REVISIONS	\$6,000	\$1,575
PROFESSIONAL SERVICES	\$10,000	\$3,045
CONSTRUCTION OFF S & W	\$16,561	\$5,000
CONSTRUCTION OFF O/E	\$500	\$131
UNEMPLOYMENT FUND	\$500	\$131
GENERAL LIABILITY INSURANCE	\$49,434	\$20,000
WORKER'S COMPENSATION	\$23,639	\$13,529
GROUP INSURANCE PLAN	\$221,726	\$90,000
POLICE DEPARTMENT S & W	\$1,399,330	\$460,000
POLICE DEPARTMENT O/E	\$99,733	\$35,000
POLICE RADIO COMM SYSTEM	\$82,770	\$25,000
EMERG MANAGEMENT S & W	\$6,512	\$2,000
EMERG MANAGEMENT O/E	\$3,000	\$788
FIRE DEPARTMENT O/E	\$50,182	\$13,500
FIRST AID CONTRIBUTION	\$13,250	\$3,500
FIRE PREVENTION S & W	\$16,300	\$4,300
FIRE PREVENTION O/E	\$7,500	\$2,000
STREETS & ROADS S & W	\$131,677	\$60,000
STREETS & ROADS O E	\$38,906	\$15,000
SNOW REMOVAL S & W	\$20,000	\$15,000
SNOW REMOVAL O/E	\$43,500	\$16,500
BLDGS & GROUNDS S & W	\$1,771	\$2,000
BLDGS & GROUNDS O/E	\$63,871	\$17,000
BOARD OF HEALTH S & W	\$1,656	\$500
BOARD OF HEALTH O & E	\$300	\$100
RECYCLING S & W	\$12,733	\$3,400
RECYCLING O/E	\$200	\$53
ANIMAL CONTROL S & W	\$2,000	\$525
ANIMAL CONTROL O & E	\$6,000	\$1,575
BOARD OF HEALTH CONTRACT	\$46,650	\$15,000
DIAL-A-RIDE S& W	\$31,173	\$10,000
DIAL-A-RIDE O/E	\$3,500	\$920
RECREATION O/E	\$8,080	\$3,100

SR CITIZENS PROG O/E	\$500	\$131
TRANSFER TO BOARD OF ED	\$27,340	\$0
PUBLIC CELEBRATIONS O/E	\$750	\$0
LK MUSCONETCONG RPB O/E	\$12,552	\$3,500
ELECTRICITY	\$29,000	\$10,000
STREET LIGHTING	\$26,000	\$6,825
TELEPHONE	\$25,000	\$10,000
NATURAL GAS	\$25,000	\$4,200
FUEL OIL	\$2,000	\$1,000
OVERTIME RESERVE	\$3,000	\$0
GASOLINE	\$83,000	\$35,000
RECYCLING REMOVAL	\$48,045	\$25,000
GARBAGE REMOVAL	\$231,455	\$73,714
CONTINGENT	\$4,000	\$0
P.E.R.S.	\$38,000	\$0
SOCIAL SECURITY	\$155,000	\$60,000
P.F.R.S.	\$433,978	\$0
MUNICIPAL COURT O & E	\$1,000	\$0
OTHER ITEMS (GRANTS & OTHER)	\$669,981	\$0
TOTAL APPROPRIATIONS	\$4,734,569	\$1,242,824

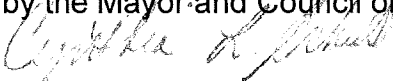
EXPENSE DESCRIPTION	2023 BUDGETED	2024 TEMPORARY
SALARIES & WAGES	\$194,252	\$51,000
OTHER EXPENSES	\$356,394	\$92,194
P.E.R.S.	\$38,000	\$10,000
SOCIAL SECURITY	\$14,000	\$5,000
TOTAL APPROPRIATIONS	\$602,646	\$158,194

EXPENSE DESCRIPTION	2023 BUDGETED	2024 TEMPORARY
SALARIES & WAGES	\$181,783	\$47,268
OTHER EXPENSES	\$326,171	\$85,620
P.E.R.S.	\$38,000	\$10,000
SOCIAL SECURITY	\$15,000	\$4,000
M S A	\$471,000	\$124,000
TOTAL APPROPRIATIONS	\$1,031,954	\$270,888



Elmer M. Still, Mayor

I, Cynthia Eckert, Clerk of the Borough of Netcong, do hereby certify the above to be a true copy of a resolution adopted by the Mayor and Council on January 4, 2024.



Cynthia Eckert, Borough Clerk

RESOLUTION #2024-14

WHEREAS, the Borough of Netcong has joined the Morris County Municipal Joint Insurance Fund; and

WHEREAS, the Morris County Municipal Joint Insurance Fund requires the appointment of a Joint Insurance Fund Commissioner and Alternate Commissioners by the Governing Body; and

WHEREAS, the Borough Council wishes to appoint a Commissioner and Alternate Commissioners to represent the Borough,

NOW, THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Netcong in the County of Morris and State of New Jersey that Ralph Blakeslee be and is hereby appointed to the Morris County Municipal Joint Insurance Fund as Commissioner and Elmer Still is hereby appointed as Alternate Commissioner.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

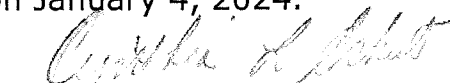
BOROUGH OF NETCONG



Elmer M. Still, Mayor

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Mayor and Council of the Borough of Netcong at the reorganization meeting held on January 4, 2024.



Cynthia Eckert, Borough Clerk

Resolution #2024-15

RESOLUTION

WHEREAS, the State of New Jersey Department of the Treasury, Division of Contract Compliance and Equal Employment Opportunity requires the appointment of a Public Agency Compliance Officer (P.A.C.O.), and

WHEREAS, the Borough Council wishes to appoint a Public Agency Compliance Officer,

NOW, THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Netcong in the County of Morris and State of New Jersey that Ralph Blakeslee be and is hereby appointed as the Public Agency Compliance Officer.

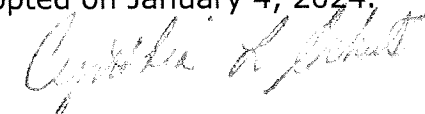
BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

BOROUGH OF NETCONG

By: 
Elmer M. Still, Mayor

CERTIFICATION

I, Cynthia Eckert, Clerk of the Borough of Netcong do hereby certify that the above is a true copy of a resolution adopted on January 4, 2024.


Cynthia Eckert, Borough Clerk

RESOLUTION #2024-16

WHEREAS, the Borough of Netcong is a member of the Morris County Municipal Joint Insurance Fund and the Municipal Excess Liability Joint Insurance Fund; and

WHEREAS, the bylaws of said Funds require that each municipality appoint a Risk Management consultant to perform various professional services as detailed in the bylaws; and

WHEREAS, the bylaws for the Municipal Excess Liability Joint Insurance Fund indicates a minimum fee equal to six percent (6%) of the municipal assessment which expenditure represents reasonable compensation for the services required and is included in the assessment for this Fund; and

WHEREAS, the judgmental nature of the Risk Management consultant's duties renders comparative bidding impractical.

NOW, THEREFORE BE IT RESOLVED, that the Borough Council of the Borough of Netcong in the County of Morris and State of New Jersey does hereby appoint The Vozza Agency, Inc., as its Risk Management Consultant in accordance with the Fund's bylaws for the period of January 1, 2024 to December 31, 2024; and

BE IT FURTHER RESOLVED, that the Mayor and Borough Clerk are hereby authorized and directed to execute the consultant's agreement annexed hereto and to cause a notice of this decision to be published according to N.J.S.A. 40A:11-5(1)(a)(I).

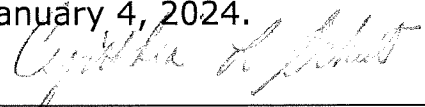
BOROUGH OF NETCONG



Elmer M. Still, Mayor

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Mayor and Council of the Borough of Netcong at the reorganization meeting held on January 4, 2024.



Cynthia Eckert, Borough Clerk

Resolution #2024-17

RESOLUTION

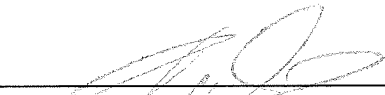
WHEREAS, the State of New Jersey requires the appointment of a Housing Liason Officer and;

WHEREAS, the Borough Council wishes to appoint a Housing Liason Officer,

NOW, THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Netcong in the County of Morris and State of New Jersey that Ralph Blakeslee be and is hereby appointed as the Housing Liason Officer.

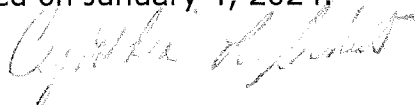
BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

BOROUGH OF NETCONG

By: 
Elmer M. Still, Mayor

CERTIFICATION

I, Cynthia Eckert, Clerk of the Borough of Netcong do hereby certify that the above is a true copy of a resolution adopted on January 4, 2024.


Cynthia Eckert, Borough Clerk

**GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE
UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S
"Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment
Decisions Under Title VII of the Civil Rights Act of 1964"**

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, That the *Netcong Mayor and Council* of the *Borough of Netcong*, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON *January 4, 2024*.

BOROUGH OF NETCONG

By: _____

Elmer M. Still, Mayor

Dated: _____

CERTIFICATION

I, Cynthia Eckert, Clerk of the Borough of Netcong, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Borough at a meeting held on January 4, 2024.

Cynthia Eckert, Clerk


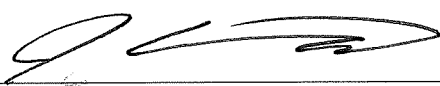
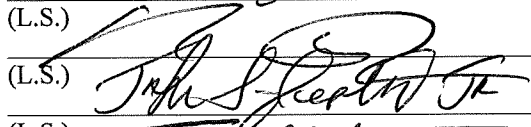


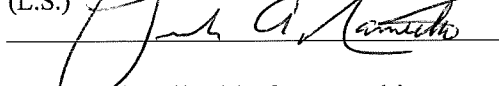
**GOVERNING BODY CERTIFICATION PURSUANT TO P.L. 2017, C.183 OF COMPLIANCE
WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S
"Enforcement Guidance on the Consideration of Arrest and Conviction Records in
Employment Decisions Under Title VII of the Civil Rights Act of 1964"**

**GROUP AFFIDAVIT FORM FOR MUNICIPALITIES AND COUNTIES
NO PHOTO COPIES OF SIGNATURES**

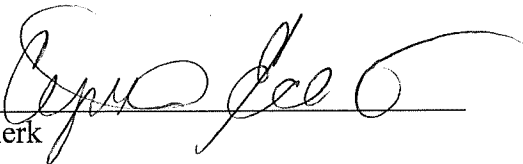
STATE OF NEW JERSEY
COUNTY OF *Morris*

We, members of the governing body of the *Borough of Netcong* being duly sworn according to law,
upon our oath depose and say:

1. We are duly elected (or appointed) members of the *Mayor and Council* of the *Borough of Netcong* in the county of *Morris*;
2. Pursuant to P.L. 2017, c.183, we have familiarized ourselves with the contents of the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012);
3. We are familiar with the local unit's hiring practices as they pertain to the consideration of an individual's criminal history;
4. We certify that the local unit's hiring practices comply with the above-referenced enforcement guidance.

(L.S.) 	(L.S.) 
(L.S.) 	(L.S.) 
(L.S.) 	(L.S.)
(L.S.) 	(L.S.)

Sworn to and subscribed before me this
4 day of January, 2024
Notary Public of New Jersey


Clerk

The Municipal Clerk (or Clerk of the Board of Chosen Freeholders as the case may be) shall set forth the reason for the absence of signature of any members of the governing body.

IMPORTANT: This certificate must be executed before a municipality or county can submit its approved budget to the Division of Local Government Services. The executed certificate and the adopted resolution must be kept on file and available for inspection.

BOROUGH OF NETCONG
RESOLUTION 2024-19
RESOLUTION FOR THE "WAIVING" OF THE CLAIMANT CERTIFICATION AS ALLOWABLE IN
CERTAIN CIRCUMSTANCES BASED UPON N.J.A.C 5:30-9A.6(c) and N.J.A.C. 5-31-4.1

WHEREAS, NJSA 40A:5-16 requires that the governing body of any local unit shall not pay out of its monies unless

(a) the person claiming or receiving payment first presents a detailed bill of items or demand, specifying particularly how the bill or demand is made up (the Invoice), with the certification of the party claiming payment that the bill or demand is correct (the Claimant Certification).

(b) the payment carries a written or electronic certification of some officer or duly designated employee of the local unit having knowledge of the facts that the goods have been received by, or the services rendered to, the local unit (certification of the user department).

WHEREAS, NJAC 5:30-9A.6 gives local units discretion to not require claimant certification by enacting a standard policy by resolution for vendors or claimants who do not provide such certification as part of its normal course of business; and

WHEREAS, generally, vendors do NOT provide such certification as part of the normal course of business which has created unnecessary confusion and delay in processing claims for payment; and

WHEREAS, the Claimant certification cannot be waived for reimbursement of employee expenses, or for services provided exclusively and entirely by an individual; and

WHEREAS, the Chief Financial Officer has communicated internal accounting controls as follows and has determined same to be sufficient to avoid errors and fraud in the processing of claims for payment

- 1) No goods or services will be procured without a valid Purchase Order containing the signature of the Chief Financial Officer.
- 2) Except for contract items approved by resolution of the Borough Council, all procurement transactions must originate by way of a requisition in the Borough's Finance System. Requisitions will not be processed without a signature of the Department Head (or, in certain limited situations, a designee approved by the CFO)
- 3) In processing Purchase Orders from Requisitions, purchasing staff review for
 - a. Department Head approval
 - b. Legal Compliance (Local Public Contracts Law)
 - c. Compliance with any relevant County policy
 - d. Reasonable business purpose
- 4) Questions regarding requisitions are reviewed with user departments.
- 5) Requisitions that exceed the Pay-to-Play threshold (\$17,500) or the bid threshold (currently \$44,000) are forwarded to the CFO and QPA for review and processing.

- 6) All transactions in excess of \$17,500 require approval by Borough Council resolution as a "Fair and Open Process", a "Non-Fair and Open Process", an "Open Competitive Bid", or as one of several exceptions to bid. Contracts are monitored for performance as payments are processed.
 - a. User Departments certify performance
 - b. Purchasing and/or Accounts Payable review requests for payment against the terms of the contract
- 7) Requisitions that exceed 15% of the bid threshold (currently \$6,600) require at least 2 quotes (3 quotes are preferred). Quotes are obtained by user departments and held in their file with all other appropriate material and documentation. Purchasing staff review all quotes or solicit quotes if or when needed.
- 8) Properly completed requisitions are converted to Purchase Orders by Purchasing staff.
- 9) Department Heads are actively engaged in preparing and monitoring their annual budgets. Clerical assistance is available for most departments. Regular reviews are performed to assure that activity posted to the department's budget, such as Purchase Orders and Cash Payments, is valid, proper, and authorized by the Department Head.
- 10) Claims for payment are submitted to Accounts Payable by each department. Invoices are reviewed to verify that work was performed as authorized and that prices are consistent with original proposals prior to submission to Accounts Payable.
- 11) Invoices attached to the Purchase Order are submitted to Accounts Payable for payment. A responsible person with direct knowledge that the work was performed or goods received signs the Purchase Order to authorize payment.
- 12) In processing Purchase Orders (and invoices) for payment, Accounts Payable staff review for
 - a. Certification by responsible person attesting those services were performed or goods delivered.
 - b. Verify that payment is applied to proper contract, if applicable
 - c. Verify that the invoice does NOT pre-date the Purchase Order (Legal Compliance). (From item 1 above) No goods or services will be procured without a valid Purchase Order containing the signature of the Department Head, Borough Administrator, and CFO.
 - d. Review for proper accounting treatment (proper budget account and proper budget year).
 - e. Compliance with any relevant County policy
 - f. Reasonable business purpose
- 13) Questions regarding Purchase Orders / Invoices are reviewed with user departments. As necessary, certain issues are escalated to review by the CFO or Borough Administrator or their designee
- 14) In preparing the annual Municipal Budget, the CFO review trends, and query detail as considered necessary. All unusual items are researched.

NOW, THEREFORE, BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF NETCONG, that the internal accounting controls presented above by the CFO are adopted as Borough Policy for Payment of Claims;

BE IT FURTHER RESOLVED that pursuant to NJAC 5:30-9A.6 the Borough of Netcong exercises its discretion to not require claimant certifications except as required for reimbursement of employee expenses, or for services provided exclusively and entirely by an individual.

BE IT FURTHER RESOLVED that this resolution is effective upon its adoption.


BOROUGH OF NETCONG

By 
Elmer M. Still, Mayor

Dated:

CERTIFICATION

I, Cynthia Eckert, Clerk of the Borough of Netcong, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Borough at a meeting held on January 4, 2024.


Cynthia Eckert, Borough Clerk

BE IT RESOLVED, by the Borough Council of the Borough of Netcong, in the County of Morris and State of New Jersey, that the following named persons be appointed and paid salaries in 2024.

<u>EMPLOYEE</u>	<u>TITLE</u>	<u>Salary</u>
Rina N. Rodriguez	Administrative Assistant	38,000

This resolution shall take effect immediately.



Elmer M. Still, Mayor

CERTIFICATION

I, Cynthia Eckert, Clerk of the Borough of Netcong, do hereby certify the above to be a true copy of a resolution adopted by the Mayor and Council of the Borough of Netcong at a meeting held on January 4, 2023



Cynthia Eckert, Borough Clerk

BE IT RESOLVED, by the Borough Council of the Borough of Netcong, in the County of Morris and State of New Jersey, that the following named persons be appointed and paid salaries in 2024.

<u>EMPLOYEE</u>	<u>TITLE</u>	<u>Salary</u>
Rina N. Rodriguez	Administrative Assistant	38,000

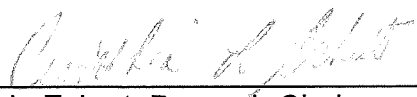
This resolution shall take effect immediately.



Elmer M. Still, Mayor

CERTIFICATION

I, Cynthia Eckert, Clerk of the Borough of Netcong, do hereby certify the above to be a true copy of a resolution adopted by the Mayor and Council of the Borough of Netcong at a meeting held on January 4, 2023



Cynthia Eckert, Borough Clerk

**A RESOLUTION CONSENTING TO THE APPOINTMENT
OF ELMER STILL AS THE BOROUGH'S REPRESENTATIVE TO
THE MUSCONETCONG SEWERAGE AUTHORITY**

BE IT RESOLVED, by the Borough Council of the Borough of Netcong in the County of Morris and State of New Jersey, that the appointment of Elmer Still as the Borough's representative to the Musconetcong Sewerage Authority is hereby confirmed, consented to and accepted.

BE IT FURTHER RESOLVED, that said appointment shall be for a term of 5 years beginning January 4, 2024 and expiring on December 31, 2028.

BOROUGH OF NETCONG

By: _____

Elmer Still, Mayor

Dated:

CERTIFICATION

I, Cynthia Eckert, Clerk of the Borough of Netcong, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Borough at a meeting held on January 4, 2024.

Cynthia Eckert, Borough Clerk